



SERVING THE NATION

SUPPLEMENTAL/BID BULLETIN NO. 2
For LBP-HOBAC-ITB-GS-20220118-01

PROJECT : **Printing of Various LANDBANK Forms, Letterheads and Envelopes**

IMPLEMENTOR : **HOBAC Secretariat**

DATE : **May 12, 2022**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) Section VI (Schedule of Requirements) has been revised. Please see attached revised specific section of the Bidding Documents.
- 3) The submission and opening of bids is re-scheduled on **May 27, 2022, 10:00 A.M.** thru videoconferencing using MS Teams.


ATTY. HONORIO T. DIAZ, JR.
Head, HOBAC Secretariat

Schedule of Requirements

The delivery schedule/contract period expressed as weeks/months/years stipulates hereafter a delivery/performance period which is the period within which to deliver the goods or perform the services in the project site/s.

Lot No.	Description	Quantity	Delivery Period
1	Letterhead (Internal)	3,560 reams	See attached Terms of Reference (Revised Annex D-1)
2	Letterhead (External)	2,400 reams	See attached Terms of Reference (Revised Annex E-1)
3	Specimen Signature Card with Logo	8,800 bundles	See attached Terms of Reference (Annex F-1)
4	Mailing Envelope (External)	560 boxes	See attached Terms of Reference (Revised Annex G-1)
5	Mailing Envelope (Internal)	960 boxes	See attached Terms of Reference (Revised Annex H-1)
6	Debit Cash Transfer Slip	12,000 bundles	See attached Terms of Reference (Annex I-1)
7	Credit Cash Transfer Slip	9,600 bundles	See attached Terms of Reference (Annex J-1)
8	Application for Manager's Check, FX Demand Draft, Electronic Fund Transfer & Gift Check	4,800 pads	See attached Terms of Reference (Annex K-1)
9	Internal Memo Pad	3,560 pads	See attached Terms of Reference (Revised Annex L-1)
10	Debit Advice Regular	1,960 bundles	See attached Terms of Reference (Annex M-1)
11	Credit Advice Regular	1,600 bundles	See attached Terms of Reference (Annex N-1)
12	Credit Advice	900 bundles	See attached Terms of Reference (Annex O-1)
13	Debit Advice	900 bundles	See attached Terms of Reference (Annex P-1)

Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position